

Ingram Board of Directors

Regular Meeting

June 4, 2012 - 7:00 p.m.

Living Tree Baptist Church

1. Call to order.
2. Public comments.
3. Financial Report. (Dawn Foster-Wood)
4. Candy Sales Status/Report. (Justin Samford)
5. Hometown Hero Card Report. (Justin Samford)
6. Coaching Application (Sammie Highsmith)
7. All Stars Report (James Colbath)
8. Season Recap. (General Topic for discussion)
9. Equipment Return. (Gene Roark)
10. Facilities & Maintenance Updates. (Josh Craft)
11. Announcements & other business.
12. Adjournment.

INGRAM LITTLE LEAGUE
Regular Board Meeting
June 4, 2012, 7:00 p.m.
Living Tree Baptist Church

Meeting was called to order at 7:10 p.m. by President James Colbath.

Present: James Colbath, Dawn Foster-Wood, Sammie Highsmith, Greg Jones, Justin Samford, Jake Short and Lisa Vlasek.

Approval of Minutes

A motion was made by Dawn Foster-Wood and seconded by Greg Jones to accept the May 23, 2012 minutes as written. Motion carried unanimously.

Public Comments

Jake Short noted that there needs to be better communication with the Ingram High School Athletic staff. As an example, Coach Ballard locked the IISD High School baseball field equipment room and would not allow Ingram Little League access which inhibited him from using equipment to chalk the field. Also, they were not allowed access to the restrooms or concession stand. Lisa Vlasek suggested that the Ingram Little League Board representatives attend an IISD Board meeting at the start of the season next year to discuss this issue and see if we can't find a workable resolution. The board agreed that was a good idea and it should be added to the calendar for next season.

Financial Report - Dawn Foster-Wood

See attached summary sheet submitted by the Treasurer. Currently there is \$7,797.74 balance in the ILL account. To date there has been \$14,922.47 in deposits and \$20,108.66 in expenses. We started the season with \$11,991.00.

Candy Sales Report - Justin Samford

See attached report submitted by Justin. Deposits were made to the ILL account by Justin on 5/15/2012 (\$827.00) and 5/30/2012 (\$2,238.97) for a total deposit to date from candy sales of \$3,065.97. Total expenses for candy sales to date are \$3,744.00 less \$299.52 refunded to us due to boxes crushed in shipping for a net expenses to date of \$3,444.48. The board asked that Justin submit a report of candy inventory to the Treasurer.

Justin stated that there are 15 unopened carriers remaining each containing 72 pieces of candy.

James Colbath noted that he had 7 boxes returned to him on Saturday, June 2, 2012 at the Closing Day ceremonies along with sales receipts. The returned boxes

are in the deep freeze in the concession stand and the money was put in a box and given to James Craft for counting. The receipts were subsequently given to the Treasurer, Dawn Foster-Wood, who volunteered to count the money and make a deposit.

Hometown Hero Card - Justin Samford

James Craft noted that he had the box of Hometown Hero Cards that were left in the Concession Stand and that the box contained 78 cards. Justin Samford stated that two had been sold (unknown purchasers) and 20 had been given to Roy Anderson for his team to sell. Subsequently, two (2) cards were sold at this meeting to Jake Short. The remaining cards were given to Justin Samford to return to the Hometown Hero Card people.

A motion was made by James Craft and seconded by Greg Jones that Justin is to return any unsold HTH Cards to the Hometown Hero Card people, and that Justin is to submit a report with an accounting of the cards to the Treasurer for her records shortly after they are returned to the HTH people. Motion carried unanimously.

Coaching Application - Sammie Highsmith

See attachment. Sammie submitted a proposed Coaching Application form for the Board's review. He also plans to put together before next season a Coaches Manual which would contain a copy of this application, ILL By-Laws, District 26 Common Ground Rules, Division team goals and objectives, etc.

A motion was made by Greg Jones and seconded by Justin Samford to approve the Coaching Application as submitted. The motion carried unanimously.

Jake Short noted a minor grammatical error on page 5 that need correction.

All Stars Update - James Colbath

Jake stated that the try outs for the Junior boys will probably be held at the Comfort High School baseball field on June 14, 2012. He thinks there are three (3) potential players from Ingram that will try out for that team.

Duane Durst, the District 26 Administrator, has not received approval for the AAA Minor Boys 9-10 year old All Star Interleague application as of yet. Deadline is Wednesday, June 6, 2012. James Colbath will follow up on this approval and let the appropriate persons know the status as it comes available.

James Colbath noted the girls AAA Minor Softball All Star Interleague form has been approved, but that Roy Anderson has not indicated if his team will participate in All Stars this year. James noted that Center Point and Comfort both thought they might have only a couple of girls interested.

End of Season Recap - General Discussion

James Colbath noted that he received several positive feedbacks from parents regarding the Closing Day Ceremonies.

Jake noted that in Houston they held a Home Run Derby similar to what was held after the ceremonies Closing Day but that they sold a given number of balls for \$5.00 or so to each participant to hit for the Home Run Derby, and sold a given number of balls to throw from centerfield to home plate to each participant. Both were done as fundraisers. Everyone agreed this was a good idea for opening and/or closing day next year.

Jake suggested, and the general consensus was, that we start the season earlier next year with practices starting in January, possibly earlier.

It was suggested that Ingram Little League initiate a Off Season Training program (OST) that would start in the fall after school starts up. It was suggested that weekly or bi-weekly practices be held for ages 8 thru 13 for both baseball and softball. These practices would be focused practices concentrating on hitting, base playing and pitching. Sammie Highsmith volunteered to spearhead the OST program.

Equipment Returns - Gene Roark

Gene was not present to report on equipment returns.

James Colbath noted that he had received seven (7) equipment bags from coaches on Saturday, 6/2/2012 and these were put into the Bat Room for checking before being returned to the equipment room.

Jake stated that he had bats and gloves that he will donate to Ingram Little League.

Facilities and Maintenance Update - Josh Craft

Josh was not present to report on this topic.

James Craft noted that the logic board from the Field #1 scoreboard has been removed and will be shipped to Spectrum Tuesday, June 5, 2012. They will check the board and determine if it can be repaired. The board generally agreed if the board could be repaired for \$200.00 or less it was worth doing.

James Craft also noted that even if the board is repaired and the scoreboard made functional again, we have a person/company willing to donate the funds to purchase a new scoreboard.

Announcements

James Craft noted that a private individual, Ms. Barbara Gibson, had requested us of our Softball field. The Mann family is having their reunion at Roddy Tree Ranch and would like to use our softball field for a family game. They submitted a release via email (see attachment). The board agreed the use of our field for this event providing that no alcohol or tobacco was used while on our property. James Craft stated that he would email the boards approval with that stipulation.

Next Meeting

The next regularly scheduled meeting of the Ingram Little League Board of Directors is set for Monday, July 2, 2012; 7:00 p.m. at the Living Tree Baptist Church.

Adjournment

A motion was made by Justin Samford and seconded by Greg Jones to adjourn. The meeting adjourned at 8:32 p.m.

Respectfully submitted,
James Craft
Acting Secretary

6/1/12

2012 Financials 120531.xls

| | <u>2011</u> | <u>2012</u> |
|----------------|-------------|-------------|
| Total Deposits | \$14,429.71 | \$11,467.98 |
| Total Paid Out | \$15,193.17 | \$20,065.74 |

| | | |
|-----------------|-------------|------------|
| Account Balance | 12/4/11 | 5/31/12 |
| | \$11,991.36 | \$4,343.25 |

| | 2011 | 2012 |
|-------------------------|------------|------------|
| Concession Purchases | \$2,887.37 | \$1,992.82 |
| Umpire Fees | \$1,650.00 | \$1,200.00 |
| Deposits for Concession | \$1,970.22 | \$1,579.28 |
| | \$732.85 | (\$413.54) |

Not paid from concession stand

If you take Deposits for Concession stand and Umpire Fees for 2011 and add them together and subtract purchases the concession stand earned \$732.85

If you take Deposits for Concession stand for 2012 and subtract purchases the concession stand has lost **\$413.54**. The Umpire Fees are not included in this total because money was not used from the concession stand to pay the umpires. A separate money bag was established for the umpires this year.

AA Machine Pitch SB Cheetah Girls 10 Barbara ✓

Lorelei Antonidi

Meredith Daniels

Kaelyn Garza

Riley Ann Griffin

Kelsey Evans

Genesis Gonzalez

Harley Ince

Hailey Kneese 49.50 candy ✓

Abby Walker

Majors SB Titans 12 Gene Roark ✓

Cassidy Roark \$78

Mackenzie Ballard \$5 candy ✓

Trinity Colbath \$78 ✓ deposited

Jordan Craft \$160 deposited

Haiven Furbush \$78 ^{no} candy leftAshley Gierisch \$78 ^{no} candy left

- Alexis Cooper \$78 ✓

Lee Ellen Crider \$41.50

9.50 missing

Alison Dial \$6

72 missing

Hallie Gasper \$78 ✓

Delaney Roark \$78

Kaylee Rawan

Becca Estright

~~2,038.17~~

939.17

\$2,116.17

Astros T-Ball 14 Rodney Robbins ✓

Braeden Boikowski ✓ 64.50 candy ✓

Cohen Keith

Conner Lambert \$78 no candy left

~~Joe~~ Micah Zastro \$51.25 candy ✓

Reelyn Andreas

Taylor McKinney (\$78 no candy ✓) (\$78) = \$156

Makenna Rumba

Preston Baker

Wyatt Baker

Gabriel Chavez \$78 no candy left

Whitney Hazaway \$78 + \$78 = \$156 (2 boxes)

Hannah Reid \$78 no candy left

Ryan Robbins \$78 no candy left

Xzavir Shannon \$156 (2 boxes)

work 43.42

melted 55 deposited

Yankers T Ball 16 Nancy Smith ✓

Cason Anders

Macey Taylor \$82 deposited

Linken Walker

Ty Durbin \$78 deposited

Shawn Hansen

Austin Harris \$78 deposited

Jessie Jones

Aiden Kelley

Kaitlyn Smith

Jocelyn Groff

Andrew Melendez

Aniyah Nesbit

Trenton Smith box #1 \$78 box #2 ✓ candy \$24 box #3 ✓ candy \$44.50

Andrew Snyder

3 unopened

AA Machine Pitch Sharks 12 Amy Fry ✓

Harrison Field

Hayden Kneese \$ 37.50

Kaden Ballard \$ 24 candy ✓

Ivan Gonzalez \$ 78 No candy left ✓

Luke Hinton ~~\$ 24.50~~ ~~candy~~

Isaac Mullins

Ethan Taylor

Job Guinness

Zane Fry \$ 78 deposited

Tanner Hughes \$ 78 No candy left ✓

Adrian Martinez

Houston Smith \$ 54 candy ✓

AA Machine Pitch → Red Sox 10 ✓

Andrew Gierisch

Korbyn Colman ✓ \$ 78 deposited

Ryan Massey ✓ \$ 80 deposited

Troy Sanford

Noah Zastro ✓ \$ 36 candy ✓

Joseph Chavez \$ 78 no candy left, one deposited

Joshua Colbath

Cameron Dinsmore

Tyler Jones

Ayden VanMeter \$ 78.00

INGRAM LITTLE LEAGUE

MANAGER / COACH APPLICATION

Mail to: PO Box 101, Ingram, Texas 78025

E-mail to: sammiehighsmith@hotmail.com

Please carefully read and complete the following application and contract. *No application will be considered* unless all forms are filled out in their entirety and signed.

The Ingram Little League recognizes that the adult volunteers who manage, umpire, and instruct are the backbone of the organization. Managers and coaches make a significant contribution of talent, time and effort for the betterment of the Ingram community.

Ingram Little League strives to maximize coaching effectiveness in order to create the best Little League experience for all participants. Managers and coaches accept primary responsibility for organizing the team and establishing a **POSITIVE** team environment.

Name: _____
(First) (M.I.) (Last)

Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ E-mail: _____

Requested level of coaching:

Baseball:

☐ Tee Ball ☐ Machine Pitch ☐ Minors ☐ Majors ☐ Juniors

Softball:

☐ Coach Pitch ☐ Minors ☐ Majors ☐ Juniors

Coaching Preference:

☐ Manager ☐ Coach ☐ Assistant Coach

1. Are you certified in first aid? ☐ YES ☐ NO

If yes, please provide a copy of your most recent certificate.

2. Have you previously managed or coached in Ingram Little League? ☐ YES ☐ NO
If yes, what team(s) _____ division(s) _____

If no, have you ever managed or coached any youth athletics? ☐ YES ☐ NO

If yes, please provide details including organization(s), age(s), location(s), etc.

3. Are you currently or will you concurrently be managing or coaching another athletic team outside of Ingram Little League during this baseball season? ☐ YES ☐ NO
If yes, please provide details including organization(s), age(s), location(s), etc.

4. Have you ever coached other youth sports? ☐ YES ☐ NO
If yes, list organizations, age groups, and years.

5. Have you ever received training as a baseball/softball coach? ☐ YES ☐ NO
If yes, list type and location of training.

6. Have you ever umpired in an organized baseball/softball program? ☐ YES ☐ NO

7. Indicate at least two personal references that Ingram Little League could contact (don't list any relatives):

Name: _____ Contact Phone Number(s): _____

Address: _____

Name: _____ Contact Phone Number(s): _____

Address: _____

Manager/Coach Selection

Each season, the goal of Ingram Little League is to select the most qualified and experienced managers and coaches to teach and supervise our players. The following are some basic policies that Ingram Little League uses to select managers and coaches:

- There is no tenure in serving as a manager or coach in the Ingram Little League system. All appointments are renewed annually.
- Selection of managers, coaches, and umpires is in local jurisdiction and not subject to intervention from District, Regional, or Little League International.

Manager/Coach Commitment

I agree I will satisfy the following requirements for managing and coaching in Ingram Little League:

Organizational Duties:

- Attend the safety (first aid, if not certified, every 3 years) and fundamentals clinics (REQUIRED)
- Attend the annual coaches clinics (REQUIRED)
- Attend any manager/coaches meetings (REQUIRED)
- Participate in one of the two workdays (REQUIRED)
- Attend umpire education clinics
- Attend tryouts and draft
- Responsible for the administrative requirements of the team
 - o Team photographs
 - o Fundraising activities
 - o Concession stand (REQUIRED)
- Select a team mom to assist in administrative responsibilities
- Participate actively in team practices and games
- Pick-up, safeguard, and return team equipment and uniforms
- Participate in tournament team selection (as required, per division)
- Learn and abide by Little League International Rules and Regulations
- Learn and abide by Ingram Little League Local Rules and Regulations
- Submit the required game and pitching information (if necessary) in a timely manner to the respective divisional Vice President
- Manicure fields as necessary, before and after games
- Ensure players are properly notified for rescheduled games

- Submit completed accident forms in timely manner
- Umpire (as required)

Team Environment:

- Provide a positive and safe experience
- Foster good sportsmanship
- Teach a strong knowledge of the game and scale it with reasonable expectations of what is appropriate for each age group, level and players ability
- Put teaching of the game, proper skills and techniques above win/loss records
- Give equal effort and time into teaching each player regardless of skill level, not just the top talents
- Conduct him/herself on the practice and game field in a professional manner keeping the yelling to a minimum and the anger out of the game
- Encourage player skill improvement
- Build player self-esteem
- Teach and reinforce appropriate games skills
- Create opportunities for each player to succeed
- Develop team and league camaraderie
- Strive to keep players active during practice sessions
- Satisfy playing requirements for all players during games
- Instill respect for opponents and umpires through active example
- Refrain from use of foul language, alcoholic beverages, and tobacco products while officially representing Ingram Little League Disciplinary Actions

The following actions will be taken if certain required commitments are not fulfilled:

- The manager will not receive game balls and possibly be suspended at a minimum of one game if all the clinics are not attended.
- The manager and/or coach will be suspended at a minimum of one game for not properly staffing the concession stand when it is the manager's team is responsibility.

We require two forms for volunteering – this one, as well as the volunteer form required by Little League International. We realize that some material is duplicated on the forms. However, we must be sure that our volunteers meet the standards set forth by Little League International and we are required to have certain information. Also, please know that we understand the sensitive information on these forms. As per Little League, only select people have access to these forms and their information. They will be kept safe and destroyed, as necessary, following the season.

Indicate all felonies and/or misdemeanors you have been convicted of (whether by plea or trial) or are currently charged with, including the precise name of crime convicted of or charged with, date of conviction/charge, state/county of conviction/charge, sentence imposed, and current status of probation/parole/diversion or charge (note: include all convictions, regardless of how long ago or whether expunged or otherwise deleted from public records):

By my signature below, I:

- (1) state that all answers I have given in this application are true, and, under penalty of perjury, that the answer I have given to the listing of criminal information above is both true and complete;
- (2) give explicit consent for Ingram Little League to perform any kind of background search/inquiry concerning me, and authorize any person or organization with whom Ingram Little League might inquire to disclose any and all information Ingram Little League might request (this authorization is irrevocable and shall be effective beginning the date this document is signed and for two years thereafter);
- (3) acknowledge that if my application is approved by the board of directors and I am assigned managing or coaching duties, that the time required to perform such duties is more than to attend scheduled games, that a minimum of 10 hours per week will be necessary for games and practices, and additional time may be required to help maintain fields for playing; and all levels begin their season in March and end in June, and Machine Pitch and above levels may also have All-Stars in which I may have the option of managing or coaching;
- (4) acknowledge that if I am assigned managing or coaching duties, that Ingram Little League reserves the right to revoke such assignment for any reason(s) it determines appropriate.

Applicant Signature

Date

Coaching Manager Signature

Date

League President or Vice President Signature

Date

(An completed and approved Volunteer Vpplication must accompany this form.)

Subject: Ball Park Release for Mann Family Reunion
From: Ben Gibson <ben7gibson@gmail.com>
Date: Mon, 4 Jun 2012 11:17:00 -0500
To: jgraphix@ktc.com
CC: Barbara Gibson <barb.gibson@sbcglobal.net>

Dear Mr. James Kraft,

Thank you for permitting us to use the Ingram Softball Park on Saturday June 23, 2012.

The Mann Family releases the Ingram Little League Inc, from any liabilities associated with injuries or otherwise from use of this park.

Please notify Barbara Gibson at barb.gibson@sbcglobal.net if this release is acceptable.

We appreciate your help and assistance.

Sincerely,

Barbara Gibson
210-724-1580